



Board Work Session Minutes ~ Accepted as written 1/16/18 January 3, 2018

Board Members in Attendance:

Matt Bowman, Richard Maxfield, Kent Burggraaf, Dan Griffiths, Laura Hamilton (non-voting), Lisa Taylor-Swanson

Invited Guests in Attendance:

Nathan Justis

Agenda Items:	Discussion:	Follow Up Needed:
Update from the Chairman	Richard has a health problem that requires that he be relieved as Chairman of the Board. We have a by-law that allows a Chairman to serve for three years. Last year there was a vote to put Richard in as Chairman for a second term. Richard has conveyed the message to the EB-5 investors that they would be required to make the financial contributions for a refiling. Richard would be willing to serve as a Board Member regarding EB-5 should the investors choose to refile.	
Motion regarding agenda	Kent motioned that #1 We finish the visioning portion of the strategy #2 We deal with the Board Chair position and discuss Board Governance Policies #3 We deal with AIS Management and what the Board intends to do as majority holder in that entity #4 State of the School Report at the beginning of each Board Meeting. Richard noted that we must deal with the Letter23 litigation as well as the outlined topic. Kent ammended the motion to include a #5 topic of litigation. Matt seconded the motion. Motion carried.	
Continued: Define strategy and vision for the Board	<p>Why do we exist? <i>Develop a new model for learning that addresses the needs of each student and prepares them to contribute to society locally and globally</i></p>	
	<p>What mountain do we want to climb in the next three years? Fiscally responsible school with a wait list Produce high academic achievement, advancement and enjoyable learning Ensuring community satisfaction ~ teachers, students, and families Move to a data driven improvement model Address where bottlenecks in attainment Leverage the charter College credit ~ College for America partnership (regionally accredited association for transferrable credits) <i>Estabilsh a school with a strong positive reputation locally and globally as evidenced by:</i></p>	
	<p>How will we know when we have reached the top? <i>Student achievement (Nate)</i> <i>Community satisfaction (NPS+)</i> <i>Reserves and cash on hand available (Lincoln/Future Treasurer)</i></p>	
	<p>What must we get right to ensure we success in scaling the mountain? <i>Fiscal Responsibility</i> <i>Student Achievement</i> <i>Community Satisfaction</i></p>	Nate will put together the goals for these pillars.



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Board Governance	<p>The Board needs at a minimum a Chairman, Vice Chairman, Treasurer, and Secretary. We need to be prepared with a decision at the next Board Meeting on what nominations will be made for these roles with exception of the Secretary role filled by Larua Hamilton.</p> <p>There are not any AISU Board Governance Policies. Lincoln at Charter Solutions has some of those boiler plate policies. A part of the govergnance would be to establish the term of the Chairman, a Vice Chair, as well as a Treasurer. At the next meeting we will vote on a new Board Chairman. Matt expressed his intent to nominate Kent as Board Chairman. Further discussion will take place at the next meeting.</p>	<p>Kent will work with Lincoln to get a proposal put together prior to the next meeting and it will become a part of the Board Packet.</p>
AIS Management	<p>We need to designate an AIS Manager who could be the CEO position for the school as well. We would name this individual as a School Director/Superintendent to be consistent with market titles. We would minimize as much as possible on the AIS side and run as much as possible through AISU outside of EB-5 and other things that are absolutely necessary to run through AIS. Ideally we would allow the School Director/Superintendent to make a determination on how to structure the administration. We need to look at and think through how to fund this position. We will hold an AIS Meeting at 6 p.m. on January 16.</p>	<p>We will talk about this as a part of the January 16 agenda. Laura will put together a draft Superintendent Job Description.</p> <p>We will also add an agenda item to review how to take some responsibility off Nathan to reduce burn out.</p>
State of the School Report	<p>Lisa proposed that at each Board Meeting Nathan Justis could provide a State of the School report. What are the great things, the challenges. Nathan should also prioritize agenda items for the Board.</p>	
Executive Session	<p>Kent motioned that we move into Executive Session with Nathan Justis in attendance. Dan seconded the motion. Motion carried with roll call vote: Matt, Richard, Kent, Dan, and Lisa.</p>	
Public Session	<p>Dan moved to adjourn the meeting. Lisa seconded the motion. Motion carried,</p>	