

Board Meeting Agenda
American International School of Utah
February 20, 2018 @ 4:00 p.m.

Welcome – Roll Call (Board members & staff; present & excused)

Approval of Agenda

Approval of minutes for January 16, 2018 and January 25, 2018 Board meetings

Approval of 2018 Board Meeting Schedule (to be posted on the Utah Public Meetings Website)

Public Comment (10 minutes)

State of the School Report (15 minutes) – Nathan Justis

AISU International Program (5-8 minutes) – Annie Romano

Consideration for adopting the 2018-2019 School Year Calendar – Nathan Justis

Chairman’s Report (5 minutes) – Kent Burggraaf

Compliance with Open and Public Meetings Act - AISU Board member email accounts

Board Secretary Position

Committee Reports (20 minutes) (Committee representatives will report, if necessary)

Academic Excellence

Advisory Council – Diane Longhurst Johnson / Lisa Taylor-Swanson

Audit – Dan Griffiths: Squire Audit Report; USBE LEA Audit – corrective action/policies

Board Membership/Recruitment – Diane Longhurst Johnson

Richard Maxfield replacement upon resignation

Laura Hamilton interested in a voting-member position

Financial Responsibility – Craig Lawson & Lincoln Fillmore

Capital Fundraising & Innovations

Communications – Matt Bowman

Executive Committee – Kent Burggraaf

School Trust Land Council – Nathan Justis: Status of SITLA Funds and Plan Development

Consideration of Appointment of Nathan Justis as Acting School Director for AISU (and ratification of documents previously signed by him on behalf of AISU, within the scope of his role; his current position is Acting Superintendent, under AIS, LLC)

AISU School Director and AIS Manager Job Description and Search (10 minutes)

Consideration of adoption of Board Governance Policy (15 minutes) – Kent Burggraaf

Executive Session (Roll Call) (30 minutes)

Closed Executive Session will be held in accordance with the Utah Open and Public Meetings Act for the following or other purposes outlined in the law: 1) to discuss the character, professional competence, or physical or mental health of individuals; 2) to discuss pending or reasonably imminent litigation; 3) to discuss the sale or transfer of land.

Assignments and Future Agenda Items – Open & Public Meetings Act Training; Conflict Disclosure; Policies

Adjournment

Items of the agenda may be taken out of order. Times included are only estimations.

Notice of Special Accommodations: In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Nathan Justis at (801) 989-7191 or nathan.justis@aisutah.org, giving at least three working days’ notice.

AIS, LLC Members Meeting

February 20, 2016

Start time: 6:00 p.m. (or immediately following the AISU Board meeting)

Welcome – Roll Call and Confirmation of Proper Notice

Approval of Minutes of November 21, 2017 and January 16, 2018 meetings

EB-5 Status Report – Tasi Young

Ratification of AIS, LLC Operating Agreement, with updates to Schedule A – Tasi Young

Consideration of Options for Office Space in Downtown Salt Lake City – Tasi Young

Additional Action Items/Future Agenda Items

Adjournment

[Notice: This meeting will include a meeting of a quorum of the AISU Board, representing the Class A Member of AIS, LLC.]

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