

DRAFT Board Meeting Minutes
American International School of Utah
September 18, 2018 @ 4:00 p.m.

Welcome – Roll Call (Board members & staff; present & excused)

Board Members Present: Kent Burggraaf; Craig Lawson; Matt Bowman; Mindy Young; Dan Griffiths; Tasi Young (non-voting); (telephonically); Lisa Taylor-Swanson (telephonically from 4:50, in-person from 5:35)

Excused Board Members: Diane Longhurst-Johnson

Staff: Abbey Wallace; Janae Powell

Public: Tristin Duncan; Austin Miles; Sophia Weiss; Peter Westman; Brett Campbell; Andrea Hurtado Angeles; Jamie Onigkeit

Approval of minutes for August 21, 2018 Board meeting

Motion: Matt Bowman

Second: Craig Lawson

For: Unanimous

Against: None

Public Comment

Sophia Weiss (PTO) - Annual Gala will raise funds for a pavillion. Please don't schedule parent/teacher conferences on Board meeting days.

Angela Hurtado Angeles - School lunch quality is low; younger grades should have an earlier lunch.

Consideration & Approval of the Squire & Company, P.C. Engagement for Audit Services (vote)

Motion: Mindy Young

Second: Craig Lawson

For: Unanimous

Against: None

Consideration of Proposed AIS, LLC Operating Agreement & Authorization to Sign on Behalf of AISU's Interest (vote)

Motion to Not Approve Amended AIS, LLC Operating Agreement, as the Class A Member of AIS: Matt Bowman

Second: Mindy Young

For: Unanimous, including Dan Griffiths after the fact

Against: None

Open & Public Meetings Act Training

Conducted by Lincoln Fillmore

State of the School Report – Tasi Young

Enrollment: 1,387 was the projected enrollment upon which the budget was adopted, but there are only 1,341 enrolled students currently

International Student Revenue: lower than planned

Property Tax: assessed for the first time at \$250,000, making payment arrangements

Looking at the budget to bring AISU back into the positive

Janae Powell: Test scores -There is improvement, but still lower than we want

Financial Responsibility Committee – Craig Lawson

Budget Broken Down by School

The meeting with SCB Office is scheduled for 10/2/2018

Board Membership/Recruitment Committee - Diane Johnson

- New board secretary to be voted on at the next meeting
- Lisa Taylor-Swanson resigning due to her busy schedule, as of Oct. 1; additional Board Member needed; discussion of recruitment

Audit Committee - Dan Griffiths

Looking at school fees
IDEA funds audit

Other Committee Reports & Assignments

Capital Fundraising & Innovations - Mindy Young

Seek success stories from families within AISU

Cultivate AISU pitch by the end of the first trimester- include corporate sponsors in intensives

Fundraising concert 2/21/2019 to buy a grand piano

Working on fundraising through Amazon partnership

Idea to recognize outstanding teachers with a "Dragon Master Award" One per school, per trimester

We are a Junior Achievement City School.

Chairman's Report – Kent Burggraaf

Motion to go into Closed Executive Session in accordance with the Utah Open and Public Meetings Act for the following or other purposes outlined in the law: 1) to discuss the character, professional competence, or physical or mental health of individuals; 2) to discuss pending or reasonably imminent litigation: Lisa Taylor-Swanson

Second: Matt Bowman

For: Kent Burggraaf; Craig Lawson; Matt Bowman; Mindy Young; Dan Griffiths; Lisa Taylor-Swanson

Against: none

Executive Session (Roll Call)

Present: Kent Burggraaf; Craig Lawson; Matt Bowman; Mindy Young; Dan Griffiths; Lisa Taylor-Swanson; Tasi Young

Discussion of Assignments, Future Agenda Items, or Items Related to AISU's interest in AIS, LLC

AIS Downtown Location - still no luck getting it sublet

Visioning meeting in January

Adjournment