

DRAFT Board Meeting Minutes
American International School of Utah
October 16, 2018 @ 4:00 p.m.

Welcome – Roll Call (Board members & staff; present & excused)

Board Members Present: Kent Burggraaf; Craig Lawson; Matt Bowman; Diane Longhurst-Johnson; and Tasi Young (non-voting)

Excused Board Members: Dan Griffiths; Mindy Young

Staff: Abbey Wallace; April Todd

Public: Sophia Weiss; Ivan Sandoval; Austin Miles; Lincoln Fillmore; Schon Nielson; Karri Van Tongeren; Jessica Eichbauer

Approval of minutes for September 18, 2018 Board meeting

Motion: Matt Bowman

Second: Diane Longhurst-Johnson

For: Unanimous

Against: None

Public Comment

Karri Van Tongeren - Informed the Board of intensives beginning November 8th with Oculus Software

Sophia Weiss - The PTO will be funding S.T.E.M. cabinets with Book Fair funds; the Youth-Teaching-Youth program will be funded by the PTO through an obstacle fun run; the Gala in March will include an auction of experiences, such as "Director for a Day".

State of the School Report - Tasi Young

Tasi announced that there is an MTSS Committee meeting tomorrow to address and assess academic and behavior issues. Discussed faculty training on personalized learning and goals previously set. The budget is off because enrollment is off from the forecast; reviewed income statement.

Craig Lawson discussed the monthly financial scoreboard and Lincoln Fillmore addressed the enrollment concern.

Discussion of Budget Amendment Process and Timeline

Budget will be amended formally in December or January, informally in November; expect a proposal.

Committee Reports and Assignments (Committee representatives will report, if necessary)

Tasi - there will be a report at the next meeting on the Academic achievement MAPP Assessment

Community Engagement and Satisfaction - Director and Donuts had 15 parents in attendance; a satisfaction survey will go out next month.

Board Membership/Recruitment - Diane Longhurst-Johnson (Taken out of order, at the start of the meeting)

Consideration of Appointment of a new Board Secretary (Vote necessary, but may take place after executive session).

Presented four finalists: April Todd, Ivan Sandoval, Austin Miles and Paula; each applicant spoke to their interests, experience and qualifications.

Motion to postpone vote until after executive session: Matt Bowman

Second: Diane Longhurst-Johnson

For: Unanimous

Against: none

Capital Fundraising and Innovations - Mindy Young
Not present; emailed update from her shared with the Board

Communications - Matt Bowman
Announced that the theme of the year will be "You Matter"

Other Committee Reports and Assignments, as needed
None given

Financial Responsibility Committee - Craig Lawson
Covered during the "State of The School"

School Finances in Utah - Presentation by Lincoln Fillmore
Lincoln presented on how schools are funded in Utah

Chairman's Report – Kent Burggraaf
Nothing additional to report

Motion to go into Closed Executive Session in accordance with the Utah Open and Public Meetings Act for the following or other purposes outlined in the law: 1) to discuss the character, professional competence, or physical or mental health of individuals; 2) to discuss pending or reasonably imminent litigation: Matt Bowman

Second: Diane Longhurst-Johnson

For: Kent Burggraaf; Craig Lawson; Matt Bowman; Diane Longhurst-Johnson

Against: none

Executive Session (Roll Call)

Present: Kent Burggraaf; Craig Lawson; Matt Bowman; Tasi Young; Diane Longhurst-Johnson

Excused from meeting: Dan Griffiths; Mindy Young

Motion to exit Executive/Closed Session and go back into open session: Matt Bowman

Second: Diane Longhurst-Johnson

For: Kent Burggraaf; Craig Lawson; Matt Bowman; Diane Longhurst-Johnson

Against: none

Vote to Appoint Board Secretary

Motion to appoint April Todd: Craig Lawson

Second: Matt Bowman

For: Unanimous

Against: none

Discussion of Assignments, Future Agenda Items, or Items Related to AISU's interest in AIS, LLC
Calling a special meeting on 11/13/2018 and cancel 11/20/2018 meeting will be considered

Adjournment