

AISU Board Meeting Minutes

AISU Board Room (2nd Floor Conference Room)
4998 South 360 West, Murray, Utah 84123

March 20, 2015, 11:00 a.m.

Board Members In Attendance: Richard Maxfield, James Ritchie, B.J. Millar, Diane Johnson, Kent Mohlman,
Other Attendees: Mike Farley, Todd Perry, Mark Smith and Nate Justis

- I. Richard Maxfield called the meeting to order at 11:10 am.
- II. Approval of Minutes from February 20, 2015.
 - a. James Ritchie motioned to approve the minutes.
 - b. Kent Mohlman seconded the motion.
 - c. Votes in favor: Maxfield, Ritchie, Millar, Johnson, Mohlman (unanimous.)
- III. Superintendent's Report
 - a. 2015-16 School Year
 1. Open enrollment closed on March 15th.
 2. Plans are underway to convert the undeveloped area on campus formerly know as the "Kennel Area" into space for both STEM and Performing Arts programs including: a tech lab, dance studio, black-box theater, and orchestra room. Initial plans will be used to project costs and we can then determine viability of proceeding.
 - b. International Program
 1. The retention rate for international students is high.
 2. We have collected more than \$300,000 in tuition and fees for the 2015-16 school year.
 - c. The school janitorial services are now handled in-house.
 - d. Transportation to be managed in house as of March 22, 2015.
 - e. The school lunch program is anticipated to be independently operational by April 1, 2015.
- IV. Financial Report and Work Session
 - a. Staff are working to develop program and staffing budgets for the 2015-16 school year. Next year's budget will be much more detailed, rather than defined at the general category level.
 - b. Finance Committee has asked for the lease agreement with Schoolhouse to create more clarity for the Board Members.
 - c. The budget for next year should not include any EB-5 funds until such time as these funds are in hand.
 - d. 2014-15 cash flow documents were reviewed, along with the budget detail.
- V. School Improvement Programs
 - a. Innovation Teams
 1. Five teams to meet regularly and create visions, theory of action, strategic goals, strategic objectives and implementation timeline.
 2. The accreditation submission deadline is March 23rd and the external review is scheduled for April 23-24th.
 - b. Academic Progress Updates and Goals provided by Nate Justis.

VI. Executive Session

- a. James Ritchie motioned to move to Executive Session.
- b. B.J. Millar seconded the motion.
- c. Votes in favor: Maxfield, Ritchie, Millar, Johnson and Mohlman (unanimous.)

Regular Session Continued

VII. Adjourn

- a. James Ritchie motioned to adjourn the meeting.
- b. B.J. Millar seconded the motion.
- c. Votes in favor: Maxfield, Ritchie, Millar, Johnson and Mohlman (unanimous.)