



**Board Meeting Minutes (Approved October 17, 2017)
October 4, 2017**

Board Members in Attendance:	Lisa Taylor-Swanson, Kent Burggraaf, Laura Hamilton, Mike Edmonds (telephoncially), Diane Johnson (telephonically), Matt Bowman, David Chan, Dan Griffiths (telephonically), Richard Maxfield	
Invited Guests in Attendance:	Mandee Black, Lincoln Filmore, and Max Meyer from Charter Solutions, Nathan Justis, Mark Smith	
Agenda Items:	Discussion:	Follow Up Needed:
Approval of Board Meeting Minutes, September 14, 2017	Kent motioned that minutes from the September 14 meeting be approved. Matt Bowman seconded the motion. Matt asked that we highlight the middle school elective course policy and that state law requires a reasonable alternative class. Motion carried.	
Public Comment	Laura Hamilton shared with the Board concerns voiced by the PTO regarding the scheduling of this and other meetings. The meeting was confirmed to have been posted on UPN on September 27 and the communications staff was emailed that same day so communication could be made to the AISU community. UPN was updated twice with agenda updates, but the date of the meeting was never changed. It is assumed that the concerns have been appropriately addressed with the PTO.	
Update on Charter Solutions	Charter Solutions has met with Richard, Dan, Nathan, Mark, and Natalie Grange, and others at the state office. Charter Solutions is suggesting three positons at this time with an eventual move to two positions. Nathan suggested AISU hire our own Operatons Manager to oversee nutrition, transportation, facilities, and operations. Charter solutions would then provide a part time forensic accountant as well as a business manager under their contract. There is a draft agreement, but not a finalized agreement that would include all of the needs for the school. Charter Solutions indicated that typical ongoing staffing for a school of our size would be 1.5 FTEs. Other information shared by the state with Charter Solutions will be reviewed in Executive Session as they do address the character and professional competence of past administration.	
School Grade and Communication Plan	School grades came out last week. AISU received an "F" in the state grading system. There are multiple factors for this grade that includes ACT scores, graduation rates, SAGE testing, as well as others. This grade is down from the "D" we received last year. There is a need to communicate with the community about the grades. Kent would like to see either this grade improve, or a different metric put into place that the Board is more comfortable with. This year there have been a number of measures to improve the scores including more practice testing, benchmark testing, and interim testing. Not compromising our mission and vision for test preparation will be a balance that will be important to keep in mind. In year two, 47% of the students opted out of testing. Focusing on the ACT testing may be a better measure for AISU where the participation rate is in the high 90%.	Nate will send the drafted community message to the entire Board for review prior to dissemination to the community.
Advisory Board Update	Diane is working on taking four individuals into an advisory board role. She will contact them and work with Lisa on a role supporting the advisory board on an ongoing basis. Austin, Manny, Nicole, and Wendy will be those invited to participate at this time. This advisory board will bring a perspective to the Board on issues and concerns as they come up, but would also be able to work with staff in the school on things like minority population considerations, international student support, special needs population, and a student experience perspective. Ongoing we can look at other needs we could recruit for in an advisory capacity.	
Review Educational Materials Selection Policy	Matt would like to open a dialogue about this policy given a concern that was voices by a community member. There is a current exception for 9-12th grade for profanity, sexual content, violence and drug abuse if the material has an exceptional literary value or specific instruction importance. The guide for staff has some contradictory infomation indicating that needs to be resolved.	Matt will rework the policy and provide a proposal to the Board for review and vote.
Audit Committee Update	Nothing needs to be added from what was already shared by Charter Solutions. There is a potential that federal funds could be taken back if documentation to support those funds does not exist.	
Regular Board Meetings	The third Tuesday of each month will be this meeting. We will leave the December meeting on the books, but would move that meeting to the second Tuesday for that month.	

EB-5 Investor Update	<p>There was one EB-5 investor who was turned down for a greencard. An ammendment was submitted to immigration and was still denied. The advice Mark Smith has received from immigration attorneys is that an appeal back to immigration will be denied. The recommendation was to make an appeal to another group who makes these decisions.</p> <p>The reason for the denial is because immigration does not feel that the money is at risk. The investors have signed something indicating that they do not agree with this finding.</p>	
Executive Session	<p>Motion to enter into executive session to deal with legal issues re: Mike Farley's termination, EB-5, and dealing with how to process Mark Smith's resignation as AIS Acting Manager was made by Matt Bowman. Motion seconded by Kent Burggraaf.</p> <p>Motion ammended to also include a conversation with Charter Solutions.</p> <p>Verbal affirmative vote by all voting Board Members in attendance: Lisa, Kent, Mike, Diane, Matt, David, Dan, Richard.</p> <p>Matt motioned that the Board enter back into public session. Richard seconded the motion.</p> <p>Verbal affirmative vote by all voting Board Members in attendance: Kent, Mike, Diane, Matt, David, Dan, Richard. (Lisa dropped off the call)</p>	
Resignation Discussion	<p>Richard yielded chair for part of the discussion to Kent.</p> <p>Richard motioned that Laura Hamilton would work with Mark Smith to compose a short term employment contract, create a job posting for the operations side of responsibilities that Mark has been covering. Laura would work on an employment contract with Nathan Justis. David Chan seconded the motion. Motion carried.</p>	
Conclusion of Meeting	<p>Matt Bowman motioned that the meeting end. Kent Burggraaf seconded the motion.</p> <p>Motion carried.</p>	