

AISU Board Meeting Minutes **7:00 p.m., March 6, 2014**

Meeting facilitated by telephone conference call.
Call in instructions: (605) 475-4000 / Participation code: 955830#
Those who wish to meet face-to-face may do so at Realms of Inquiry
120 W Vine St, Murray, UT 84107

Board members in attendance: Richard Maxfield, Taylor Halverson, Greg Jackson, Heather Staker, Jennifer Ryan.

Others in attendance: Mike Farley, Doug Braithwaite, Tasi Young, Mark Smith, Kelly Casaday

- I. Richard Maxfield called the board meeting to order at 7:05p.m. MST.
 - a. Special welcome to new members Jen Ryan and Heather Staker
 - b. Announcement that Beth Webster has withdrawn from the AISU board.
 - i. Taylor Halverson moves to accept Beth Webster's resignation with gratitude.
 - ii. Richard Maxfield seconded the motion.
 - iii. Votes in favor: Maxfield, Halverson, Heather Staker, (unanimous).

- II. Approval of Minutes from previous meeting (No Action)

- III. Financial Report
 - a. RFP will be prepared for financial services to begin immediately.
 - b. Approval of expenses
 - i. Taylor Halverson moved to approve the budget.
 - ii. Heather Staker seconded the motion.
 - iii. Votes in favor: Maxfield, Halverson, Staker. (unanimous).

- IV. Elementary Program Development
 - a. Consulting contract: Kaylie Reed, founding teacher at Acton Academy
 - i. Taylor Halverson motioned to approve the contract of Kaylie Reed given the contract expectations.
 - ii. Heather Staker seconded the motion.
 - iii. Votes in favor: Maxfield, Halverson, Staker, Ryan (unanimous).

- V. School Leadership Proposal
 - a. Separate principals for middle school and high school
 - b. Lead Teacher to oversee four-classroom elementary program
 - c. The principal recruitment process was conducted by Doug Braithwaite, with finalists interviewed by a principal selection committee that included two AISU board members (Richard Maxfield and Jen Ryan) as well as Doug Braithwaite, Tasi Young, and Mike Farley.
 - i. Recommendations submitted for approval by AISU board:
 1. Nathan Justis as high school principal
 2. Mark Smith as middle school principal

Motion to enter Executive Session

- a. Taylor Halverson motioned to enter executive session.
- b. Jennifer Ryan seconded the motion.
- c. Votes in favor: Maxfield, Halverson, Staker, Ryan (unanimous).

General Session Continued

V. School Leadership Proposal Continued

- a. Greg Jackson motioned to approve the school leadership proposal of Nathan Justis and Mark Smith.
- b. Taylor Halverson seconded the motion.
- c. Votes in favor: Maxfield, Halverson, Jackson, Staker, Ryan

VI. AIS EB-5 Initiative (No Action)

- a. Brief status report
- b. Discussion of revisions
- c. Vote to approve final AIS EB-5 offering documents
 - i. Jennifer Ryan motioned to approve changes to the AIS EB-5 offering documents.
 - ii. Heather Staker seconded the motion.
 - iii. Votes in favor: Maxfield, Halverson, Jackson, Staker, Ryan

VII. Marketing

- a. Enrollment status report – pre-marketing
- b. Web site & video
- c. On-site signage (temporary and EMC)
- d. Media Event at Galleria: Tuesday, March 11 at 11:30 a.m.
- e. Information meetings at public libraries and private homes
- f. Radio and other forms of advertising
- g. Marketing RFP (distributed February 11 with a February 18 due date)
 - i. Proposal from Letter 23
 1. Greg Jackson motioned to approve the Letter 23 RFP marketing proposal.
 2. Jennifer Ryan seconded the motion.
 3. Votes in favor: Maxfield, Halverson, Jackson, Staker, Ryan (unanimous).

VIII. School Calendar

- a. Proposed school calendar (available at aisutah.org)
 - i. Start date: August 19, 2014 (previously August 18)
 1. Taylor Halverson motioned to approved the calendar.
 2. Greg Jackson seconded the motion.
 3. Votes in favor: Maxfield, Halverson, Jackson, Staker, Ryan (unanimous).
- b. Standard time for monthly board meeting set to the second Tuesday at 7:30 p.m.

- IX. Facility Report (No Action)
 - a. Demolition underway
 - b. Final construction documents under review for permitting
 - c. Tight construction schedule, but we are still projected for occupancy on July 1.
 - d. REIT visit with AISU board scheduled for March 13 at 7 p.m.

- X. Realms of Inquiry Proposed Agreement
 - a. Taylor Halverson motioned to approve the proposed Realms of Inquiry agreement.
 - b. Jennifer Ryan seconded the motion.
 - c. Votes in favor: Maxfield, Halverson, Jackson, Staker, Ryan (unanimous).

- XI. Board Training Requirements (No Action)

- XII. Other Business (No Action)

- XIII. Adjourn
 - a. Jennifer Ryan motioned to adjourn the meeting.
 - b. Richard Maxfield seconded the motion.
 - c. Votes in favor: Maxfield, Halverson, Staker, Ryan (unanimous).
 - d. Richard Maxfield adjourned the meeting at 9:15p.m. MST.