

AISU Board Meeting Minutes

10:00 a.m., October 17, 2014

Location: 4998 South Galleria Drive (360 West), Board Conference Room (2nd Floor)

Board members in attendance: Richard Maxfield, James Ritchie, BJ Millar, Diane Johnson.

Others in attendance: Michael Farley, Doug Braithwaite.

I. Board Chair Richard Maxfield called the meeting to order at 10:00 a.m.

II. Approval of minutes from previous two meetings.

- a. James Ritchie motioned to approve the minutes from August 29th.
- b. BJ Millar seconded the motion.
- c. Votes in favor: Maxfield, Ritchie, Millar, Johnson (unanimous.)

III. Public Comment.

IV. Financial Report and work session.

- a. BJ Millar motioned that the board make an action of notice towards Red Apple Financial regarding the timely and completeness of financial reports.
- b. Diane Johnson seconded the motion.
- c. Votes in favor: Maxfield, Ritchie, Millar, Johnson (unanimous.)

V. Executive Session:

- a. James Ritchie motioned to move to executive session.
- b. Diane Johnson seconded the motion.
- c. Votes in favor: Maxfield, Ritchie, Millar, Johnson (unanimous).
- d. Motion is approved and the meeting moves to an executive session.

VI. Action Items associated with AIS

a. Organizational Chart:

- i. B.J. Millar motioned to the hiring of Elyse Bennett as AISU registrar and data manager and authorization hiring two additional success coaches for the high school.
- ii. James Ritchie seconded the motion.
- iii. Votes in favor: Maxfield, Ritchie, Millar, Johnson (Unanimous.)
- iv. Motion is approved.

b. AIS Contracts:

- i. B.J. Millar motioned to approve moving forward with an exclusive contract with American International Education Group with the intent to update the language on the financial contract. This financial contract is to be returned to the board for approval subject to the attorney's approval. In addition B.J Millar motioned that the memorandum of understanding is approved as it is currently written.
- ii. James Ritchie seconded the motion.
- iii. Votes in favor: Maxfield, Ritchie, Millar, Johnson (unanimous).

VII. Other Business:

VIII. Diane Johnson motioned to adjourn, with a second by BJ Millar.

- a. Votes in favor: Maxfield, Ritchie, Millar, Johnson (unanimous.)
- b. Meeting adjourned.