

MINUTES

AISU PTO Minutes

Date | time 10/30/18 6:40pm | *Meeting called to order by* Sophia Weiss

In Attendance

Sophia Weiss (General Board Pres & Secondary Pres), Jaimie Onigkeit (General Board VP and Elementary President), & Natalee Lance (Secretary). Natasha Udink (Elementary VP) & Shanna Diaz (Treasurer) on phone.

Approval of Minutes

All previous minutes have been approved and will be made public to Jordan King to put on the website.

Agenda

1. Utah NonProfit Training- Sophia emailed everyone the workshop documents
2. Movie Night 11/9- Ms. Laura and Ms. Christi (Tawnda is her sub) will be hosting Charlotte's Web. We will have a farm fair theme with carnival games. We will have 4 lines with signs (two for cash and two for squares). Leslie thought we should move the admission table closer to the cafeteria entrance. Last movie night raised \$645 together (they had silent auction baskets that raised another \$170-200ish for Melissa's class on top of that). We have agreed that since the school hasn't put Luke on salary or paid him this year, that we would put aside 25% from movie nights to pay him in the future in case he doesn't get paid by the school. He charges \$35/hr for his technical services. If the school takes care of him, then we can put that money back to the classes. Ms. Laura said she didn't use her money last year. We do not see her turning in any receipts to get reimbursed as the teachers were asked. The money went back into the general PTO fund at the end of the tax year. We cannot hold money for previous years. Natalee is going to remind teachers that we can only write them a check if they turn in their receipts or if they ask us to purchase large items to go against their movie night funds.
3. Santa's Breakfast Dec 1- 9am-noon (we set up at 7am). Clarissa and Shanna are in charge of this. Clarissa will look in our closet to see what we have for pancake batter. Or we may do cinnamon rolls and fruit salads and hot chocolate. Shanna will ask her connection with Nichols Foods. They will figure out what we will serve. We hope to keep breakfast to \$3 and photos to \$8. Clarissa will see if her brother's girlfriend would volunteer her photography time. We also need a Santa. Maybe asking Ken or the couple from last year to be Santa.
4. STEM Carts- The elementary teachers have been sending in their wish lists from the scholastic catalogue to fill our STEM Carts (one for EL, Upper EL & Middle School). Each have \$1000 budget right now, but can add later after each book fair. The school wants mobile carts, like the \$550 rolling carts in Scholastic. 28"x16"x40"
5. Scholastic Catalogue- We all voted on getting a coin counter for \$150.
6. Book Fair- Nov 13 is training. With a teacher event after school to win \$50 Scholastic Dollars. Book Fair opens up 14-20th. We can't have the lights up over the weekend because of K2, so we will have Ken hang them only 19 & 20th only while grandparents are there. Everyone needs to text Sophia what days they can do book fair.
7. Grandparents Lunch Nov 19 & 20th. We sent out flyers with an electronic signup (surveymonkey).
8. Gala- Sophia is meeting with the Brazilian Festival people to get more connections.
9. Newsletters- Parents complained about not getting the newsletter and other flyers in email format instead of just the AtoZ backpack. Jaimie will send those out tonight or soon.
10. Social Media- Shanna will create an event for Charlotte's Web on FB as soon as Natalee gets the flyer done. And an event for Grandparents Day with the SurveyMonkey link. People can turn RSVP to office as well.

Next PTO Board Meeting

11/14/18 at 6:30pm.

Adjourned at 8:00 p.m.