

MINUTES

AISU PTO Minutes

Date | time 7/11/18 7pm | Meeting called to order by Sophia Weiss

In Attendance

Sophia Weiss (General Board Pres & Secondary Pres), Natasha Udink (Secondary VP), Michelle Schweiss (General Board VP and Elementary President), Jaimie Onigkeit (Elementary VP), Leslie Palmer (Treasurer), Juliet Wendels (Treasurer) *on phone*, Natalee Lance (Secretary)

Approval of Minutes

Copies of 6/20/18 meeting passed out.

Committee Heads

Field day-

Gala- Sophia volunteered to oversee this committee, Mindy Young (on the Board) will look for our sponsors.

Box Tops- Jaimie Adamson

Movie Nights- Juliet volunteered to oversee this committee

Volunteer Committee-Jaimie Onigkeit

Picture Day-

Fall Festival (formerly known as Cider Social)-

Book Fair- Heidi Linns

Items to Discuss

1. **Instagram Account-** Natalee will set up with the aisu.pto@gmail.com account. The PTO presidency must be in agreement of everything that is posted before posting it.
2. **AISU email-** PTO will get a AISU email instead of gmail this year. PTO@aisutah.org
3. **Car Pool App-** Sophia is getting us a free trial period where we can try out the app before buying. Will look for people to test it.
4. **Gala-** All voted yes on the Rio Carnival Theme. Sophia showed some decorating options that we all gave our opinion on. We will try to get some Samba dancers to perform, plus student involved performances. Maybe have a Samba dressed woman to take pictures with for a short timeframe for an hour (maybe have 2 women to switch out. We will vote on the budget after we figure out some more details. May use same caterer.
5. **T-Shirt Update-** Reviewed the designs. PTO board will get a shirt and hoodie for free. Front print only Adults/Kids \$13/\$10, Front & Back \$16/\$12, Hoodies \$25/\$20. Sophia will email us on trying to figure out how many to print ahead of time for back to school night and registration. Looking for new bottles.
6. **Registration/Membership-** Aug 16 & 17, 9-4pm. We need to man our table with the Pop Up canopy with our sign. We need to promote membership to join the PTO. Incentive: Get directory (digital and/or print) and get the car pool app. We will get a release for the directory in the welcome back packet. We will have an early bird special to sign up in the first week. \$13 adult/ \$17/2adults up to \$15/\$20.
7. **Newsletter-** Natalee will be responsible to get him the info to Jordan King to be posted the 1st week of the month. The PTO newsletter will be sent out the 3rd week of the month. (Teachers get the 2nd week). We want 6 weeks of future info in each letter.

8. **Summer Park Days**- Next park dates are: July 26, Aug 1 & 10th. The Aug 10th will be a movie night at the school soccer field before school starts.
9. **Ice Cream Social Park Day AUG 10**- We all voted yes on paying the company \$170 to provide the screen and equipment. Natalee volunteered to pick it up at 680 E. State Street, Lehi, UT 84043 on Fri Aug 10. We get it from 9am-next day 9am (maybe noon if it's not needed). We will need a check to pick it up. We are going to do a RSVP and have people bring ice cream, while the PTO will provide toppings. PTO will have ice chest.
10. **Calendar**- Sophia will send this later.
11. **Bulletin Board**- We voted on \$141 to buy the 4x6 PTO bulletin board to put on the wall right by the front office window. Maintenance will install it. Then we voted on \$50 to decorate the board (Natalee, Juliet, and Sophia will do it). We want to change it each trimester and keep it modern and creative. We want box tops updates, monthly calendar and our newsletter, with copies of newsletter in a hanging folder, bios of the PTO board and contact info for the chairheads.
12. **Fall Festival**- We are going to get a quote from Bounce Bins, so we all were asked to pick out what looks fun. Kaitlyn said the SBOs think the secondary students want large lawn games, like Jenga and checkers. Sophia will meet with them to see if they will match the free field day offer from the Carnival place we used last year. Sophia will look into getting a petting zoo that will be paid for by the PTO free for those who buy tickets to Festival. Michelle will look for balloon, face painting, henna painting connections. Maybe we can have performances, but definitely music. This company doesn't do food, so we could ask SBOs to do this so they can raise funds for themselves.
13. **Pavillion**- School said no, so we are looking into playground shade pavilions that are not so permanent.
14. **PTO Closet**- The school is switching closets around, and paying the students to move it Friday. Sophia and Michelle will supervise.
15. **Volunteer Reward Program**- We are asking for 5 hrs per trimester per student, or 15 per family in parent volunteer time. We could have a PTO clipboard in the office to sign up, then those who reach the 5 hours will get a raffle ticket in our drawing each trimester to win a prize. More hours will give parents more chances. *PTO Board only can claim 5 hrs per event and cannot win prizes.* We want to draw tickets at movie night- must be present to win. We can put volunteers on marquee. We can have class/crew rewards for the most parent volunteering (if more than one student to parent...both kids get the same hours applied to their classes). Sophia will talk to secondary teachers to see if they even need volunteer hours. We are thinking a grand prize for the highest category of volunteers gets a chance to win GALA tickets. And maybe a fieldtrip prize for the winning class.
16. **PTO Board pay for events?**- We all voted yes on not having to pay for events just for the PTO Board members since we will be attending and helping at every event. We do pay for any family or friends that we bring. There is also a \$25/per person budget for a PTO end of the year dinner.
17. **Easy ways to earn money**- Maceys grocery gives 5% back, Smiths, and Savers pays by weight of Lost and Found, we could ask people to add personal donations before the pickup dates to get more money.

Announcements

We need to submit a photo for the badges and bios that has a blank background asap.

Next Meeting

To be determined. 8/8 7pm Motion to adjourn was made at 9:00 p.m. and was passed unanimously.