

MINUTES

AISU PTO Minutes

Date | time 9/5/18 6:45pm | Meeting called to order by Sophia Weiss

In Attendance

Sophia Weiss (General Board Pres & Secondary Pres), Natasha Udink (Secondary VP), Jaimie Onigkeit (General Board VP and Elementary President), Clarissa Gotfrey (Elementary VP), Leslie Palmer (Treasurer), Shanna Diaz (Treasurer), & Natalee Lance (Secretary).

Approval of Minutes

All previous minutes have been approved and made public to Jordan King to put on the website.

Agenda

1. Fall Festival 9/20- Luke is doing our music. BounceBins (Sadie is our contact) will set up 8:30am-12noon. One of us has to be there the entire time they are. Shanna and Leslie needs to be at the ticket booth. Natalee and Jaimie will be at the PTO table selling shirts, bags, and memberships. Jaimie is also in charge of volunteer shift changes- or someone on her volunteer committee. All volunteers sign in at the PTO table. We need to make sure there is no trash on the field afterwards. SBOs are selling food at 4pm and the carshow starts at 5:30pm with a live band.
2. Homecoming Chaperones for 9/21- Natalee will encourage chaperone signup on facebook tonight. Jaimie will do emails, etc.
3. AISU Communication Committee Meeting 9/21 3pm- Natalee will go as a PTO representative.
4. White Ribbon Week 10/22-26 dates approved- We give crews lessons to learn about online safety. Sophia will bring lesson plans to next meeting. We can give candy out for wearing white ribbon or rubber wristbands. We are asking SBOs to help pass out during some lunch days.
5. Movie Night 10/26- Ms. Nicole and Ms. Melissa will be hosting that night. Hotel Transylvania 3. SBOs will do the Trunk or Treat before it. Sept was canceled because of Norovirus outbreak. Ms. Amber will move hers to Feb instead. K & 4th Grade Teachers opted out of doing movie nights. Waiting on 5th Grade Teachers to claim the last couple nights.
6. Volunteer Update- Need to feed Elementary Teachers during 10/2 & 10/4 Parent Teacher Night. We will do the meat and cheese trays like we did with Secondary Teachers.
7. Background Checks- **If the event is during school hours and in a class room or on a fieldtrip** a background check is required. All other is fine without. We don't need them for the Fall Festival.
8. Carpool App- Android version is not ready still. We need to get feedback for iOS. If people are not using it, we don't want to pay for it after the trial time is up.
9. AtoZ- We have 1/3 to 1/2 people signed up. Those who sign up before end of month get 30min of volunteer time. We would like more. Jaimie asked Tasi about school buying in to upgrade our version.
10. Scholastic- Katie will talk to the teachers. We have \$5k in Scholastic Credit that needs to be used since some of it is expiring. They don't have any current vision for an elementary library anytime soon. We want to open up some of the funds to the Secondary if a library isn't going to be anytime soon. We have 3 book fair dates set up for all our Celebration of Learning days. Sophia and Jamie Adamson will go to the Scholastic Training. Want to try new program: A Book in Every Kids Hands. If they read 5

books or 500 pages, kids will get 5 Scholastic Dollars to spend towards a new book at the fair. Not for anything other than books.

11. Utah NonProfit Training- Sophia, Natalee, Jaimie can go. We have 5 spots for the same price and will give the other two away to anyone who needs it. The next meeting we can report what we learned.
12. Fraudulent Charges from last year- On field day last year the cards were not working and the bank said there was a charge to Nike over \$200. They created a claim back then. Sophia was going over all the receipts now and noticed there was also a Del charge the day after for over \$600 as well, but Del only gave back all but about \$25 of the charge. Leslie will call the Fraud Dept. Leslie needs to reconcile the statements. Sophia will turn over the receipt to her. We need to figure out what Michelle spent because she did not turn in her receipts, but everything looks normal. We can make a notarized explanation on the missing receipts. Michelle did pay her friend (by check) \$45 for the magnet letters we were raffling, so that is taken care of.
13. Vote on Buying Volunteer Hours- All said no.
14. Gala- March 1-2.
15. Gala Funds- We will be raising funds for a pavilion by the playground.
16. Liaisons- Reminder to reach out to your committees to meet with them.
17. Event Fees- Idea presented of creating a different price for PTO members and Non-Members at events.
18. T-Shirts- We put all the blank t-shirts into nice clear bins in the café, but K2 still doesn't want them in there, so we got permission to put them inside the kitchen behind the café on the metal shelves.

Next PTO Board Meeting

Oct 10th 2018 at 6:30pm.

Adjourned at 8:10 p.m.