

REQUEST FOR PROPOSAL FROM AISU (American International School of Utah)

Date: April 10th 19

AISU (American International School of Utah)

4998 Galleria Drive

Murray, UT 84123

Contact Person: Brandon Hess

Cell number: 801-298-1262

Email: Brandon.hess@aisutah.org

1. **Background:** This is our RFP for new portables out at AISU. AISU has been in business for over 5 years now, and we are a large public K-12 charter school located in Murray.
2. **Project Goals:** We are either initially looking at receiving bids for 1 additional portable at this time, but also at a future date we will be looking at switching out four additional portables that we currently have. We are looking at a 3 year lease for the portable. Portable that we need is a double wide (new preferably) that is approximately 24' by 60' with no middle divider.
3. **Anticipated selection schedule:** Request for RFP: **Today April 10th 2018** Deadline for bidders: by Monday **April 15th 2018**. Notification to unsuccessful bidders: **April 17th 2018**. Contract awarded **on April 17th 2018**.
4. **Time and Place of submission of proposals:**

RFP proposal is posted on AISU website www.myaisu.org under "Governing board". Response should be marked "RFP marketing services" and mailed to the above contact person.
5. **Timeline:** AISU needs the Portable delivered by no later than July 31st 2019. This is a hard date deadline that must be meet.
6. **Elements of Proposal: The submission must at a minimum include:**
 - At least one page narrative outlining...the firms skills and capabilities. Please include your company website as well.
7. **Evaluation Criteria:**
 - * The successful respondent will: Have been in business for at least (one) 1 year in their field of expertise, also the competitive cost of services.